

# Torrance County LEPC

## General Meeting Minutes

May 28<sup>th</sup>, 2024

9:00am

Commission Room

205 S. Ninth Street ,

Estancia NM, 87016

**A. Call To Order:**

Steven Garrett called the meeting to order at 9:03 am.

**B. Pledge Of Allegiance:** All in attendance stood in observance.

**C. Welcome and Introductions:** Steven opened the meeting with an introduction to all in-person and zoom attendees. (See attendance list)

**D. Approval Of the Agenda:** Motion to move was made by Tracey Master, second was offered by Debby Maberry , no one opposed, motion passed.

**E. Approval Of Minutes:** Samantha O'Dell explained that Cheryl Allen the LEPC Secretary was out sick, and the approval of the April minutes will be deferred to the next meeting.

**F. Membership Applications:** Steven explained the application process to all those present. Samantha told anyone that needed an application to reach out to her and she would send them one through email.

**G . Event Updates:**

**a. Mile Long Yard Sale-** 1<sup>st</sup> Saturday of June (Estancia)

Samantha explained this event as a great public outreach opportunity for all agencies and local businesses if they are able to attend.

**b. Tractor Parade and Safety Day-** June 8<sup>th</sup> (Estancia)

Emergency Management will be attending this event and will be handing out Emergency Preparedness material to the local community. Samantha invited local agencies and business to attend, the event is free of charge to set up a table.

#### **H. Agency Presentations:**

##### **a. Enterprise Products:**

Supervisor Arron Lucero gave a presentation of their daily operations, their chemical inventory, and safety systems in place at the Moriarty based terminal. Arron gave an overview of the functions of their automated pipeline Fire Suppressant System and their Emergency Operations Procedure . Enterprise discussed their response protocol with Fire Chief James Winham and explained that they would be inviting him and other local fire districts for a tour of the facility.

##### **b. Dispatch Director Presentation:**

The Dispatch Director was not available to attend this meeting due to being short-staffed . The Director will attend a future meeting as soon as she is able.

##### **c. Torrance County Fire Chief:**

Fire Chief James Winham gave a brief presentation on the Torrance County Fire Department. He explained their basic operations, services they provide to the community, NFPA standards, their responsibilities, priorities, and objectives for the year ahead. He also emphasized the importance of working closely with local businesses and agencies and being proactive about emergency response.

##### **d. State Fire Marshall Presentation:**

The State Fire Marshall was not able to attend this meeting, the Executive Committee will reach out to see when he will be able to attend in the future.

#### **I. Agency Presentation Sign Up Sheet:**

Samantha explained the value of having local agencies sign up to give members a presentation and encouraged them to sign up if they are able. Steven explained that Torrance County will be forming a Ham Radio group, classes will be provided for any members looking to join.

#### **J. 2024 ERG Manuals:**

The new 2024 ERG manuals were provided to members. Samantha briefly explained the changes that were made between 2020-2024 and changes to the online app. She told members that anyone who needs more ERGs to contact her, she can provide more if they are needed.

#### **K. Public Forum:**

Steven opened the meeting up to Public Forum, no one stood up to speak.

#### **L. Next General Meeting: June 25<sup>th</sup>, 2024 @ 9:00am**

#### **M. Meeting adjourned : Steven Garrett adjourned the meeting at 9:57am**